

Lambton Kent E.T.F.O. Expenses Claim Sheet 2009 - 2010

**NOTES: 1. Complete a separate claim form for each Committee you are on.
2. Accumulate claims until they total over \$50 before submitting.**

Name:	School:
Committee:	Submission Date:
Home Address:	Home Phone:

A. Kilometrage @ \$.45 per km, plus \$.05 per passenger

Date	Particulars, including to/from	km	rate	Cost
-----	-----	TOTAL	COST	

Additional passengers:

B. Meals and Accommodation (receipts must be attached) (Meal Limits B- \$12 L- \$15 D - \$35)

Date	Particulars	Cost
-----	TOTAL COST	

C. Additional Expenses (receipts must be attached for claims over \$10)

Date	Particulars	Cost
-----	TOTAL COST	

Claimant Signature

D. Totals

A. Kilometrage	
B. Meals, Acc.	
C. Additional	
TOTAL	
Cheque No.	
Date Paid	

LKETFO Treasurer
Wallaceburg Office
30 McNaughton Ave
Wallaceburg, Ontario
N8A 1R8
Phone: 1-800-528-1936
Fax: 519-628-5416
www.lketfo.com