

## Lambton Kent E.T.F.O. Expenses Claim Sheet 2008 - 2009

- NOTES: 1. Complete a separate claim form for each Committee you are on.  
2. Accumulate claims until they total over \$50 before submitting.**

Name:	School:
Committee:	Submission Date:
Home Address:	Home Phone:

**A. Kilometrage @ \$.45 per km, plus \$.05 per passenger**

Date	Particulars, including to/from	km	rate	Cost
-----	-----	TOTAL	COST	

Additional passengers:

\_\_\_\_\_

\_\_\_\_\_

**B. Meals and Accommodation (receipts must be attached)**

Date	Particulars	Cost
-----	TOTAL COST	

**C. Additional Expenses (receipts must be attached for claims over \$10)**

Date	Particulars	Cost
-----	TOTAL COST	

\_\_\_\_\_  
Claimant Signature

\_\_\_\_\_  
Jane Nicholson, Local Treasurer  
King George VI School, Sarnia  
Email: [jane\\_elizabeth\\_nicholson@hotmail.com](mailto:jane_elizabeth_nicholson@hotmail.com)

**D. Totals**

A. Kilometrage	
B. Meals, Acc.	
C. Additional	
TOTAL	
Cheque No.	
Date Paid	

Wallaceburg Office  
Phone: 1-800-528-1936